**Meeting called to order:** 5:34 p.m.

**Board Members Present:** Lyn Barnett, Allan Bisbee, John Dalton, Kristina Hill. Virtual: Allan Bisbee

**Board Members Absent**: Francie Alling and Michael Fronk.

**Staff Present:** Jean Diaz, Jim Meiers. Virtual: Charlotte Rosburg

1. **Topic:** Opening Prayer led by Barnett
2. **Topic:** Call to Order/Approval of Agenda

**Discussion:** Barnett asked if there were any changes to the agenda. Barnett asked to add a discussion for our next meeting, the Annual Meeting to be wrapped into item 14.

**Action Taken:** Motion was made to approve the agenda with the inclusions of Annual Meeting to item 14.

**Moved by:** Hill **Seconded by:** Bisbee **Approved:** Unanimously **Absent**: Alling & Fronk

1. **Topic:** Roll call of Board Members and Determination of Board and Membership Quorums

**Discussion:** Barnett concluded that Board Members Francie Alling and Michael Fronk were absent, and confirmed a

quorum was present.

1. **Topic:** Open floor *(members and guests may comment on any item not listed on the agenda)*

**Discussion:**  Barnett asked if there was anything that anyone would like to comment on or had anything they would like to talk about that is not on the agenda, hearing no comments he closed the floor.

1. **Topic:** Approval of the 01/17/2024 BOD Meeting Minutes.

**Discussion:** Diaz noted that the correcting in placement of Zoom meeting discussion with Holmes Christian LLP should be posted with item on the agenda, and clarification on the meeting with the Boatworks.

**Action Taken:** Motion was made to approve the minutes as amended with corrections discussed.

**Moved by:** Dalton **Seconded by:** Hill **Approved:** Unanimously **Absent**: Alling & Fronk

1. **Topic:** Financial Report

**Discussion:**  **a**. Current Financials & Fund Balances: Diaz reviewed the financial report and affirmed that SJCLT is doing pretty good and that our operating budget is in good shape. **b**. Fund Balances: Diaz shared a report on the Fund Balances that compared the balances to what we actually have and recommended a suggested reallocation of funds that will bring us in balance. At all future Board meetings there would be a similar report on Fund Allocations, so we aren’t spending money that we don’t have. Diaz stated Michael Fronk had reviewed this report as well. **c.** Endowment Fund update: Barnett reported we are making progress and that he had received a pledge for a $1000.

1. **Topic**: Work Plan Update – SharePoint File Storage and Access System

**Discussion**: Diaz reported on the Access database saying that it will allow members to be able to join quarterly and track their renewal dates. The contact information will be helpful for the membership committee in contacting members. It also tracks the donations that came in with the applications, and tracks non-member donations and their contact information. He also shared the dashboard feature that is now available for Board Members use in obtaining SJCLT information.

1. **Topic:** Membership Committee Report

**Discussion: a.** Membership and Donations Access Database: Discussed just previously under agenda item. 7. Barnett had sent out a script to review for use in contacting members. Hill advised that the script was too long at 3 pages and Barnett suggest she make edits to scale it down.

1. **Topic:** Motel to Housing Grant Outreach Report

**Discussion:** Meiers said that a lot of funds for rehousing have dried up and he was told by the homeless advisor with LTUSD that there would be activity for the MTH program in the near future. Barnett shared the City of South Lake Tahoe was creating a similar program to the MTH program and stated that we need to see if there is overlap in the areas covered.

1. **Topic:** Fundraising Report

**Discussion**: (**a**): Fundraising Report: Meiers shared that the Flatstick Pub Sunday Funday fundraiser during the month of January generated a total of $1684.00 with a $1 coming from each game and beer purchased. They just need Barnett to be photographed receiving a large check. He reviewed several other possibilities for potential fundraising and grant opportunities that were being pursued.

1. **Topic**: Project Updates

**Discussion:** **a**. Sierra Garden Apts.: Meiers reported that everything was going well at SGA. **b**. Sugar Pine Village: Diaz shared that the modular units for phase 2 were being built in Vallejo. The financing on phase 3 was nearly complete and will probably close in Fall. We should hear back on the resiliency grant in April to help in the cost of building a community HUB navigator support services and a resiliency center. **c**. Riverside Avenue Project: The homeowners insurance needs to list SJCLT as additional insured.

1. **Topic**: Allocation of unrestricted Donations above $250.00, if any in accordance with adopted policy.

**Discussion**: No donations exceeding $250.00 have been received since our last meeting.

1. **Topic:** Project Opportunities Update

**Discussion**: **a.** Meyers site: Barnett indicated discussions continue on the 4 acres with the Conservancy. **b**. 6-Unit 2581 Elwood Avenue Apartment: Diaz and Barnett went by the property. **c.** North Shore: Barnett and Diaz shared discussions they had regarding some potential North Shore properties.

1. Board Member Updates and Comments

**Discussion**: Annual Meeting: Barnett stated he would like to see people in person and that a Save the Date email be sent out for our Annual Meeting on May 15th and he asked that we have good Board Member attendance.

1. **Topic**: Adjournment and Closing Prayer. The meeting was adjourned at 7:20 p.m., and Barnett said a closing prayer.